



TRUTH. TRAINING. TRANSFORMATION.

Student User Guide

Degree Audit

An automated Degree Audit is beneficial to students, it provides a more accessible, convenient, and organized way for students to know where they are academically and how they can plan the rest of their courses.

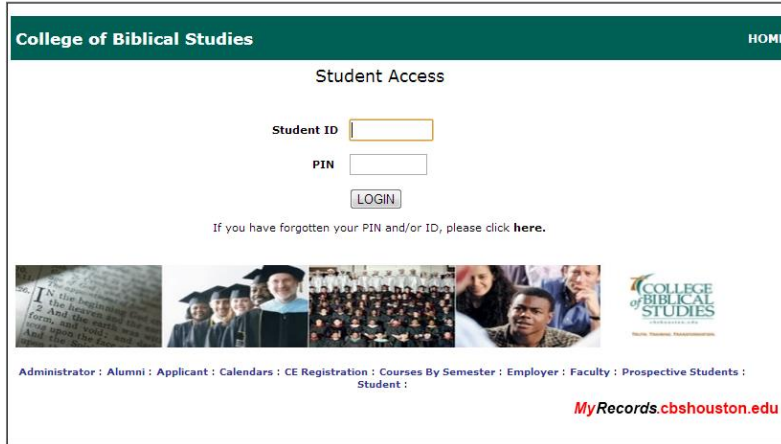


Degree Audit

Student User Guide

Accessing Degree Audit

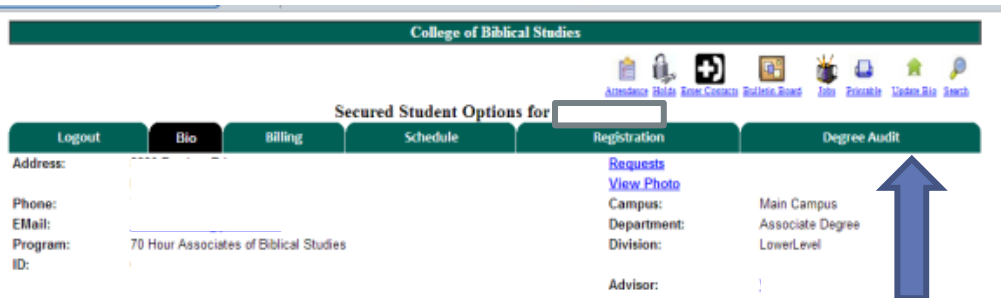
Go to [myrecords](#)



1. Enter your Student ID number
2. Enter your PIN
3. Click LOGIN

Accessing your Degree Audit

Once you logged in, click on Degree Audit Tab



Student Access



In order to have access to Degree Audit, you must be a current student at the College of Biblical Studies. Degree Audit is provided by the Student Information System SONISWEB™.

Login SONISWEB™ through student portal. You will need your Student ID number and your PIN.

Verify your academic program with your advisor to select the right curriculum plan for your Degree Audit.

Student User Guide



Select your Curriculum Plan (it should match your academic program). Then click SELECT

College of Biblical Studies

[Update Bio](#) [Search](#)

Degree Audit for [L]

Logout
Bio
Billing
Schedule
Registration
Degree Audit

Curriculum

Degree Audit: Select Curriculum Plan
 Associate of Biblical Studies 70HR:Engl ▼

SELECT

Copyright © SJD Systems, Inc. 1997-2013

Your Degree Audit will be generated.

[Return To Degree Audit](#)

DEGREE AUDIT REPORT FOR Associate of Biblical Studies 70HR:Engl						
Prepared: 09/26/2012 10:02:22						
ID: *****	Level: 2	Campus: Main	Dept AS50	Division: L		
Transcript GPA Credits Earned: 34.80	Transcript Cumulative GPA: 3.11					
Curriculum Credits required: 70	Curriculum GPA Required: 2.00	Max months: 96				
Total Transcript Credits Earned: 37						
Course	Description	Credits	Status	Grade	Earned Credits	Sch Yr/Sem Institution
CORE CURRICULUM COURSES						
REQUIREMENTS						
ABS Ministry Skills EN Requirement (Type: Credit Hours Number: 13 GPA: 2.00)						
MSMN1103(i)	Principles of Teaching - Lab	1.00	In progress			20121/1
MSMN1301(i)	Bible Study Methods	3.00	Completed	B+	3.00	20111/2
MSMN1302(i)	Principles of Biblical Teaching	3.00	Completed	A+	3.00	20111/2
MSMN2301(i)	Missions, Evangelism & Discipleship	3.00	In progress			20121/1
MSMN2302(i)	Foundations of Spiritual Life	3.00	Completed	A+	3.00	20111/3
Bible EN Requirement (Type: Credit Hours Number: 21 GPA: 2.00)						
BIBL1213(i)	Wisdom Literature	2.00	Completed	A+	2.00	20111/3
BIBL1311(i)	Pentateuch	3.00	Completed	B	3.00	20101/2
BIBL1312(i)	Historical Literature	3.00	Completed	A	3.00	20101/3
BIBL1321(i)	The Gospels	3.00	Completed	C	3.00	20111/2
BIBL1322(i)	Acts & Pauline Epistles	3.00	Completed	C	3.00	20111/2
BIBL1323(i)	General Epistles & Revelation	3.00	Completed	C+	3.00	20111/3
BIBL1414(i)	Prophets	4.00	Completed	B-	4.00	20111/1
Christian Service Program EN Requirement (Type: Codes Number: 3 GPA: 0.00)						
SUB-REQUIREMENTS for Christian Service Program EN Requirement						
Christian Service Program EN Requirement: Christian Service Requirement (Type: Courses Number: 1 GPA: 0.00) (r)						
MCSP2011	Christian Service Learning Program	0.00	Completed	S		20111/2
General Education FA/Hum EN Requirement (Type: Credit Hours Number: 9 GPA: 2.00)						
ENGL1311(i)	Fundamentals of Speech	3.00				20111/1
PHIL2304(i)	Worldview	3.00	Completed	A	3.00	20111/1
PHIL3305(i)	Christian Ethics	3.00	In progress			20121/1
General Education English Requirement (Type: Credit Hours Number: 6 GPA: 2.00)						
ENGL1301(i)	English Composition 1	3.00	Completed	A	3.00	20111/1
ENGL1302(i)	English Composition 2	3.00	Completed	A	3.00	20111/2
General Education Science EN Requirement (Type: Credit Hours Number: 6 GPA: 2.00)						
BIOL2301(i)	Anatomy and Physiology	3.00				
COSC1317(i)	Basic Computer Science	3.00	Equiv. for CBSCOMP satisfied by transfer DATP1321.		3.00	/ San Jacinto College District System
General Education Social Science EN Req (Type: Credit Hours Number: 3 GPA: 2.00)						
HIST2321(i)	Western Civilization 1	3.00	In progress			20121/1
Orientation EN Requirement (Type: Courses Number: 1 GPA: 0.00)						
ORIE1013(i)	Orientation	0.00	Completed	S		20101/2
Theology EN Requirement (Type: Credit Hours Number: 12 GPA: 2.00)						
THEO1311(i)	Introduction to Theological Method	3.00	Completed	B	3.00	20101/2
THEO1312(i)	Theology: God, Christ & Holy Spirit	3.00	Completed	A+	3.00	20111/2
THEO1313(i)	Theology: Man, Sin & Salvation	3.00	Completed	C-	3.00	20101/2
THEO1314(i)	Theology: Angels, Church & Prophecy	3.00	Completed	C-	3.00	20101/3
		Total Curriculum Courses Credits Earned:				
				34.80		
NON CURRICULUM COURSES						
MSCE3323	Women Teaching Women	3.00	Completed	B-	3.00	20111/3
		Total Transcript Credits Earned:				
				37.80		

[Return To Degree Audit](#)



Reading your Degree Audit

The top section of your degree audit contains student personal information and degree information

The screenshot shows a degree audit report for an Associate of Biblical Studies program. The header includes a 'Return' link and the program name. Below the header, student information (Name, ID, Level, Campus, Dept, Division) and academic statistics (GPA, Credits Earned, Credits Required, Curriculum GPA Required) are displayed. A table with columns for Course, Description, Credits, Status, Grade, Earned Credits, Sch Yr/Sem, and Institution follows. Callout boxes provide explanations for the GPA, Credits, Level, and Max months fields.

[Return](#)

DEGREE AUDIT REPORT FOR Associate of Biblical Studies 70HR:Engl

Prepared: 02/04/2013 13:29:10
John Doe ID: ***** Level: 2 Campus: Main Dept: ASSO Division: L

Transcript GPA Credits Earned: 32.00 Transcript Cumulative GPA: 3.88
Curriculum Credits required: 70 Curriculum GPA Required: 2.00 Max months: 96
Total Transcript Credits Earned: 35

Course	Description	Credits	Status	Grade	Earned Credits	Sch Yr/Sem	Institution
--------	-------------	---------	--------	-------	----------------	------------	-------------

These are the number of credits that fill the requirement courses of your academic plan

Total transcript credits earned are all credits earned required and no required by the program

This is the minimum GPA required

Levels:
0 – New
1 – Freshman
2 – Sophomore
3 – Junior
4 – Senior
A – Awarded
G – Graduated

Maximum time in months to complete your program

Student User Guide



The middle section contains all curriculum courses requirements.

Required courses for your Academic Curriculum will be marked with this "(r)"

Under **Status** you can see:
Complete: when the course has been satisfied
In progress: when you are taking that course
Blank: when the course has not been satisfied
Satisfied with: when the course has been transferred or satisfied with an equivalent course

When a particular course is satisfied with an equivalent or a transferred course, you will see the name of the institution where the course was taken.

Course	Description	Credits	Status	Grade	Earned Credits	Sch Yr/Sem	Institution
CORE CURRICULUM COURSES REQUIREMENTS							
ABS Ministry Skills EN Requirement (Type: Credit Hours Number: 13 GPA: 2.00)							
MSMN1103(r)	Principles of Teaching - Lab	1.00					
MSMN1301(r)	Bible Study Methods	3.00	Satisfied with equivalent course	P	3.00	201011/2	College of Biblical Studies
			MSMN1301.				
MSMN1302(r)	Principles of Biblical Teaching	3.00	Completed.	A+	3.00	201213/1	
MSMN2301(r)	Missions, Evangelism & Discipleship	3.00	Completed.	B+	3.00	201213/1	
MSMN2302(r)	Foundations of Spiritual Life	3.00					
Bible EN Requirement (Type: Credit Hours Number: 21 GPA: 2.00)							
BIBL1213(r)	Wisdom Literature	2.00	Completed.	A+	2.00	201112/3	
BIBL1311(r)	Pentateuch	3.00					
BIBL1312(r)	Historical Literature	3.00	Completed.	A+	3.00	201112/2	
BIBL1321(r)	The Gospels	3.00	In progress.			201213/2	
BIBL1322(r)	Acts & Pauline Epistles	3.00	Completed.	A+	3.00	201213/1	
BIBL1323(r)	General Epistles & Revelation	3.00	Completed.	A	3.00	201112/3	
BIBL1414(r)	Prophets	4.00	In progress.			201213/2	
Christian Service Program EN Requirement (Type: Codes Number: 3 GPA: 0.00)							
SUB-REQUIREMENTS for Christian Service Program EN Requirement							
Christian Service Program EN Requirement: Christian Service Requirement (Type: Courses Number: 1 GPA: 0.00) (r)							
MCSP2011	Christian Service Learning Program	0.00	Completed.	S		201213/1	
MCSP2011	Christian Service Learning Program	0.00	In progress.			201213/2	
General Education FA/Hum EN Requirement (Type: Credit Hours Number: 9 GPA: 2.00)							
ENGL1311(r)	Fundamentals of Speech	3.00					
PHIL2304(r)	Worldview	3.00					
PHIL3305(r)	Christian Ethics	3.00					
General Education English Requirement (Type: Credit Hours Number: 6 GPA: 2.00)							
ENGL1301(r)	English Composition 1	3.00	Completed.	A-	3.00	201213/1	
ENGL1302(r)	English Composition 2	3.00	In progress.			201213/2	
General Education Science EN Requirement (Type: Credit Hours Number: 6 GPA: 2.00)							
BIOL2301(r)	Anatomy and Physiology	3.00	In progress.			201213/2	
COSC1317(r)	Basic Computer Science	3.00					
General Education Social Science EN Req (Type: Credit Hours Number: 3 GPA: 2.00)							
HIST2321(r)	Western Civilization 1	3.00					
Orientation EN Requirement (Type: Courses Number: 1 GPA: 0.00)							
ORIE1013(r)	Orientation	0.00	Completed.	S		201011/2	
Theology EN Requirement (Type: Credit Hours Number: 12 GPA: 2.00)							
THEO1311(r)	Introduction to Theological Method	3.00	Completed.	A	3.00	201011/2	
THEO1312(r)	Theology: God, Christ & Holy Spirit	3.00	Completed.	A+	3.00	201112/3	
THEO1313(r)	Theology: Man, Sin & Salvation	3.00	Completed.	A-	3.00	201011/3	
THEO1314(r)	Theology: Angels, Church & Prophecy	3.00	Completed.	A+	3.00	201112/2	
Total Curriculum Courses Credits Earned:					35.00		

The Degree audit will show the total credits earned that apply to your curriculum

Student User Guide



The last section of the degree audit will display non curriculum courses.

If student has taken any course that does not apply to his/her curriculum plan, the course(s) will show in this section and the credits will not count as part of the curriculum requirements.

NON CURRICULUM COURSES						
BIBL3398	Field Study of the Bible	3.00	Completed	A	3.00	201213/2
Total Transcript Credits Earned:					38.00	

[Return To Degree Audit](#)

For any questions about degree audit please contact:

OFFICE OF THE REGISTRAR

registrar@cbsouston.edu

832 ▪ 852 ▪ 4631