



## **CHURCH CONTACT AND CANDIDATING ETIQUETTE**

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1. Respond to every written contact or personal contact whether they respond or not.
2. Do not become discouraged with the lack of responses from a large number of resumes that are sent out.
3. This is not the normal corporate type of search process – search committees take a long time to identify candidates and to interview and finally present individuals to the congregation.
4. You are representing Jesus Christ, the Kingdom life, and Dallas Theological Seminary, not to mention yourself and your family.
5. This is about ministry, not money.
6. Remember the call of the Lord to do ministry and identify in His suffering.
7. This is not a job but a way of life that you get reimbursed for living.
8. Always send thank you notes or cards, flowers (especially if you are invited to candidate and stay in a church member's home). Don't forget to make your bed!
9. Courtesy and appreciation sends a strong message as to who you are and what your real core values are.
10. Keep a chart, journal (or whatever works for you) of each church your resume is sent to. It will become increasingly important to keep track of which churches have responded, sent questionnaires, etc and which have not. You may also want to make notes on each church to help you differentiate between them and remember them.